

THE TROPICAL AGRICULTURE ASSOCIATION  
(UNITED KINGDOM)  
Charity No. 800663

Accounts for the year ended

30th June, 2013

Montpelier Professional (Galloway) Limited  
Dashwood Square  
Newton Stewart  
DG8 6EQ

THE TROPICAL AGRICULTURE ASSOCIATION (UNITED KINGDOM)

Reference and Administrative Information for the year ended

30 June 2013

**Registered Charity No:** 800663

**Trustees:** Dr Paul Harding (Newsletter Editor)  
Dr Elizabeth Jane Warham (General Secretary)  
Prof Chris Garforth (Chairman)  
Mrs Lin Blunt (Membership Secretary)  
Mr Jim Ellis-Jones (Treasurer)

**Contact Address:** 144 Mostyn Road  
London  
SW19 3LR

**Accountants:** Montpelier Professional (Galloway) Limited  
1 Dashwood Square  
Newton Stewart  
DG8 6EQ

**Bankers:** Barclays Bank  
Local Business Banking  
Leicester  
LE87 2BB

# THE TROPICAL AGRICULTURAL ASSOCIATION (UNITED KINGDOM)

## Trustees Annual Report for the year ended

30 June 2013

The trustees present their annual report together with the accounts for the year ended 30 June 2013

### **Structure, Governance and Management**

#### Governing Document

The charity is administered in accordance with its constitution adopted 1 December 1988.

#### Appointment of Trustees

Trustees are elected or appointed by Annual General Meeting. There is no formal induction programme or training, however most trustees have served the charity for some considerable time.

#### Organisation Structure

It is the duty of the trustees as a body to manage the affairs of the charity.

The trustees keep under review the major risks to which it may be exposed.

### **Objectives and Activities**

The objective of the charity is to be an association of practitioners of the science and practice of agricultural and rural development in those regions of the earth which have tropical, sub-tropical and winter rainfall climates, and particularly in developing countries.

The charity's mission is:

To be an association which brings together individuals and organisations from both developed and less- developed countries to enable them to contribute to international policies and actions aimed at reducing poverty and improving livelihoods. To encourage the efficient and sustainable use of local resources, and technologies to arrest and reverse the degradation of the natural resources base on which agriculture depends and by raising the productivity of both agriculture and related enterprises to increase family incomes and commercial investment in the rural sector. Particular emphasis is given to rural areas in the tropics and subtropics and to countries with less developed economies in temperate areas.

### **Achievements and Performance and Future Plans**

The charity continues to carry out its work in accordance with its objectives.

The trustees plan to continue its range of present activities for the foreseeable future.

THE TROPICAL AGRICULTURAL ASSOCIATION (UNITED KINGDOM)

Trustees Annual Report for the year ended

30 June 2013(Cont)

**Financial Review**

The charity had an excess of income over payments (surplus) for the year of £1572 (2012: £8461).

Reserves Policy

It is the trustee's policy to hold reserves of approximately six months expenses so that in the event of a significant drop in income the charity can maintain its current level of activities for a reasonable period until replacement funding is obtained. At the year end the charity held unrestricted cash funds of £38314 which represents 25 months unrestricted expenses.

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

.....  
.....

E.T. Warham

Date.....

TREASURER

RWJ ELLIS-JONES

MEMBERSHIP SEC.

LINDA BLUNT

General Secretary

E.T. WARHAM

Paul Harding

Vice-Chairman

PAUL E HARDING

27 November 2013

THE TROPICAL AGRICULTURAL ASSOCIATION (UNITED KINGDOM)

Independent Examiner's Report to the Trustees

I report on the accounts of the charity for the year ended 30 June 2013, which are set out on pages 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act), and that an independent examiners report is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions give by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out on the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*J Simpson 8/1/14*

John Simpson, FCA.  
Montpelier Professional (Galloway) Limited  
1 Dashwood Square  
Newton Stewart  
DG8 6EQ

THE TROPICAL AGRICULTURE ASSOCIATION (UNITED KINGDOM)

Receipts and payments account for the year ended 30th June 2013

	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>2013</u>	<u>2012</u>
<b>Receipts</b>					
Membership Subscriptions		-	18210	18210	18141
Award Fund Donations		7792	-	7792	7271
C. V. Directories		-	120	120	125
Functions - Royal Show, Conference & AGM		-	864	864	709
Bank Interest		-	29	29	29
Inland Revenue		-	1963	1963	2759
Miscellaneous		-	50	50	4
<b>Total Receipts</b>		<u>7792</u>	<u>21236</u>	<u>29028</u>	<u>29038</u>
<b>Payments</b>					
Charitable Activities	2	9106	14441	23547	18575
Governance Costs	3	-	3909	3909	2002
<b>Total Expenditure</b>		<u>9106</u>	<u>18350</u>	<u>27456</u>	<u>20577</u>
Excess/(Deficit) of Receipts over Payments		( )	2886	1572	8461
Bank balance brought forward		15010	38428	53438	44977
Transfers		3000	( )	-	-
Bank balance carried forward		<u>16696</u>	<u>38314</u>	<u>55010</u>	<u>53438</u>

THE TROPICAL AGRICULTURE ASSOCIATION (UNITED KINGDOM)


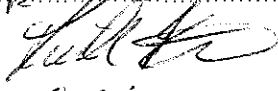


Statement of Assets and Liabilities

as at 30 June, 2013

	<u>2013</u>	<u>2012</u>
<b>Bank Balance</b>		
Opening Balance - Current Account	1105	2392
- Deposit Account	52333	42585
- Movement in Year	<u>1572</u>	<u>8461</u>
	<u>55010</u>	<u>53438</u>
Closing Balance - Current Account	192	1105
- Deposit Account	<u>54818</u>	<u>52333</u>
	<u>55010</u>	<u>53438</u>
<b>Other Assets</b>		
Liabilities	(      )	(      )
<b>Total Funds</b>	<u>£ 54710</u>	<u>£ 53138</u>

The accounts were approved by the trustees on 27<sup>th</sup> NOVEMBER 2013

For and on behalf of the trustees

 TREASURER R.W.J. ELLIS-JONES  
 MEMBERSHIP SEC. LINDA BLUNT  
 General Secretary E.J. WARHAM  
 Vice-Chairman PAUL HARDING

**THE TROPICAL AGRICULTURE ASSOCIATION (UNITED KINGDOM)**

**Notes to the Accounts for the year ended 30th June, 2013**

**1 Basis of Preparation**

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank and in cash by the charity during the financial year, along with a statement of assets and liabilities. No adjustments have been made for any income due but not received, or any expenses incurred but not yet paid at the year end.

**2 Charitable Activities**

	<u>2013</u>	<u>2012</u>
Newsletter	10871	5488
C.V. Directories	295	285
Shows, Exhibitions, Functions & Conferences	2378	880
Reginal subventions	306	-
Award Fund Grants & Expenses	9106	9576
Biology Society	-	250
BCCB (British Expertise)	-	1366
Internet/web costs	591	730
	£ <u>23547</u>	£ <u>18575</u>

**3 Governance Costs**

	<u>2013</u>	<u>2012</u>
Insurance	435	503
Accountancy Fees	360	408
Exco/Meeting	1143	993
Administration	1971	98
	£ <u>3909</u>	£ <u>2002</u>

**4 Trustee Payment**

No remuneration is paid to any trustee. Expenses of £1143 were reimbursed to trustees during the year.

**5 Restricted Funds**

	<u>Opening Balance</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers</u>	<u>Closing Balance</u>
TAA Award Fund	13690	7792 (	9106 )	3000	15376
UK Forum Fund	1320	0	0	0	1320
	<u>15010</u>	<u>7792 (</u>	<u>9106 )</u>	<u>3000</u>	<u>16696</u>

The TAA Award Fund is to make small grants available to young professionals to gain international development experience.

The UK Forum Fund contributes to a network of individuals, business and corporate bodies in the UK capable of responding to the needs in developing countries for agricultural research, development, education and skills in support of equitable and sustainable agriculture and natural resources management.